

**PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT  
NORTHWEST FLORIDA BEACHES INTERNATIONAL AIRPORT**

**BOARD MEETING**

**DATE:**           **September 25, 2019**

**TIME:**           **9:00 a.m.**

**PLACE:**          **Board Room, Second Floor, Terminal Building**

**AGENDA**

1. Board Chairman – Call Meeting to Order  
Invocation  
Pledge of Allegiance to the Flag  
Roll Call  
  
Request by Ms. Sandy Sims to participate in the Board meeting via telephone.  
  
Acceptance of Agenda
2. Airport Reports
  - a. Activity Report
  - b. Financial Report
3. Consent Agenda
  - a. Board Meeting Minutes – August 21, 2019
  - b. Board Workshop Minutes – September 4, 2019
  - c. Approve FY 19 Uncollectible Accounts Write-Off
  - d. Approve Ricondo & Associates’ Task Order for Airport Consultant Services
  - e. Accept FAA AIP Grant Offer for the Terminal Building Expansion
4. Business Items
  - a. Transient Apron Project/Taxiway E1 Improvements Project
    1. Accept FAA Grants
    2. Approve Contract with C.W. Roberts for Construction
    3. Approve ZHA – Task Orders
      - #36C – Transient Aircraft Parking Apron Construction Administration Services
      - #37B – Taxiway E1 Improvements Project – Construction Administration Services
  - b. Approve and Adopt Resolution for FY 20 Operating and Capital Improvement Budget
  - c. Executive Director Performance Evaluation
5. Bay EDA Update
6. The Moore Agency Update
8. Executive Director Report
9. Public Comments
10. Adjournment and Meeting Schedule:  
Board Meeting – October 30, 2019 at 9:00 a.m.